

## STATE OF WASHINGTON GOVERNOR'S OFFICE OF INDIAN AFFAIRS 531- 15<sup>TH</sup> AVENUE SE • PO BOX 40909 • OLYMPIA WA 98504-0909 360/753-2411 • FAX 360/586-3653

June 3, 2003

## MEMORANDUM

TO: Tribal Museums

FR: Wambli Zephier, Administrative Assistant RE: Update on Washington State Tribal Directory

Please assist us in updating the 2003 fall edition of the Washington State Tribal Directory. **The deadline for submitting your information is June 27, 2003**. The directories will go to the printer the following Friday, June 30, 2003.

We will also post the updated information to our online directory at <a href="www.goia.wa.gov">www.goia.wa.gov</a>. We appreciate input by having your staff updates sent to us on a consistent basis. We are able to keep the information fresh via our GOIA website online directory and need your assistance in keeping the information current. Enclosed is your page from the *Tribal Organization and Personnel Directory* created by our office. Please include the following:

- 1) Names of any new personnel
- 2) Correct spelling of each person's name
- 3) Titles for each person (if not already designated)
- 4) Correct phone, email and fax numbers for all personnel
- 5) A main e-mail address
- 6) Web site address
- 7) Any changes/additions/deletions you deem appropriate

PLEASE make any changes in *dark ink* and fax to me at: 360/586-3653 Or email me at <u>wambliz@goia.wa.gov</u>

We would greatly appreciate your assistance in getting the information and faxing/sending it back to us as soon as possible. Copies are limited please feel free to print the directory online for other interested persons.